

Grant Form

EDUCATION SCHOLARSHIP



The NSW OTA is pleased to offer annual Education Scholarships to assist RNs, EENs and ENs with post graduate education related to perioperative nursing.

Scholarships up to a maximum amount of \$1,500 will be awarded annually and applications may be submitted at any time during the year, but must be received prior to commencement of the study.

The scholarship will be provided in one payment at the commencement of the course of study.

ELIGIBILITY CRITERIA

In order for a member of the NSW OTA to be eligible to receive an Education Scholarship, you must fulfill the following criteria:

- Be a full member of the NSW OTA (full members only are eligible for Education Scholarships).
- Are a current member of the NSW OTA and have been a full member of another State perioperative group(s), both memberships totaling a minimum of two consecutive years.
- Have not received an Education Grant from the NSW OTA within the two years preceding the current grant application.

Please note

- The NSW OTA must be notified of your deferment or withdrawal from the course within one month of such action. A decision will be made by the Executive regarding return of the scholarship monies.
- Submission of Education Scholarship

- Only completed applications will be considered
- Completed applications must first be submitted to the appropriate Zone Executive for endorsement if applicable.
- Once endorsed, the application is forwarded to the NSW OTA Honorary Secretary for consideration at the first Executive meeting following receipt of the application.
- Applicants will be notified in writing of the result of their application as soon as a decision is made.

FOLLOWING COURSE COMPLETION

- A written paper related to the course must be submitted within three months of completion of the course. This must be in the form of an assignment or project completed during the course. The paper should be between 1500 and 2000 words approximately.
- Failure to submit a report will result in the NSW OTA seeking the return of the Education Scholarship monies and future grant applications will not be considered.
- Reports should be submitted in a format and of a standard suitable for publishing in the ACORN journal (see ACORN guidelines for publication). However publication of the report will be at the discretion of the Editor.
- An electronic version of the report in Word format should be provided.



BEFORE SUBMITTING YOUR APPLICATION, CHECK YOU HAVE PROVIDED THE FOLLOWING

Proof of current and continuous full membership of the NSW OTA Inc. for the past two years. This must include:

- A photocopy of your NSW OTA membership card

OR

- Receipt from annual renewal

Curriculum vitae or professional portfolio

Outline of course to be studied

Proof of enrolment at the educational institution (student card/HECS or course fee receipt) or letter of offer from the institution.

Statement of relevance of the course of study to perioperative nursing.

APPLICATION FORM



Name

Address

Telephone

H

W

M

Email

Place of employment

Position

Length of time as a perioperative nurse

Length of time as a NSW OTA member

Name of course to be undertaken

Institution providing course

Attach additional information on relevance of the course of study to perioperative nursing.

Total amount requested

Have you applied for any other funds

Yes No

If yes, please give details

I hereby submit my application for a Research Grant from the NSW Operating Theatre Association Inc. I also undertake to furnish the Association with a typewritten report for possible publication in the ACORN journal, within three months of the completion of the professional education.

Signature of Applicant

Date

We invite you to complete the application form and forward to:

Administrative Assistant
NSW OTA Inc. Secretariat
PO Box 212,
Croydon NSW 2132

Ph: (02) 97999835
Fax: (02) 97991867
Email: info@ota.org.au
Web: www.ota.org.au

Please note that applications may take up to one month to be processed.